Administration for Children and Families

Office of Community Services
Division of Energy Assistance

LIHEAP Model Plan On OLDC

2014 LIHEAP Regional Training

Overview

- What's New with the LIHEAP Model Plan?

- Content Changes

- Formatting Changes

- New Features

What's New?

- The LIHEAP Model Plan is now it's own separate form on OLDC.

- No more Word or PDF documents.

- No more attachments to the Household Report.

- No more Abbreviated Plans

But I Liked the Abbreviated Plan...

- In FY 2015 ALL GRANTEES will have to complete a detailed model plan in OLDC.

- In FY 2016 your responses from the FY 2015 Plan will be automatically pre-populated into the FY 2016 Plan.

- For FY 2016 and forward, you will just need to make updates to whatever you entered in the FY 2015 Plan.

Content Changes

- The Program Integrity Assessment Supplement has now been integrated into the new Model Plan.

- The questions have been reworded, reformatted, and reordered, but the substance of the PIAS is still there.

More Content Changes

- Questions have been added to address topics such as:
  - Nominal payments to SNAP households
  - Definition of income
  - Life-threatening crisis
  - Performance Measures
  - Policies on resolution of client fraud

Why More Questions are Good for You

- Answering more questions now will saved you time later.

- Information requests that come to our office will now be answered by running queries on the Model Plan data.
  - So we won't have to bother you (as often).

A New Look in OLDC

Section Name:	Perform Action:	Section Status:
GRANTEE INFORMATION, ASSURANCES AND CERTIFICATION	Select Action: ⌄ Go	Initialized
Section 1 - Program Componenets	Select Action: ⌄ Go	Initialized
Section 2 - HEATING ASSISTANCE	Select Action: ⌄ Go	Initialized
Section 3 - COOLING ASSISTANCE	Select Action: ⌄ Go	Initialized
Section 4 - CRISIS ASSISTANCE	Select Action: ⌄ Go	Initialized
Section 5 - WEATHERIZATION ASSISTANCE	Select Action: ⌄ Go	Initialized
Section 6 - Outreach, 2605(b)(3) - Assurance 3, 2605(c)(3)(A)	Select Action: ⌄ Go	Initialized
Section 7 - Coordniation, 2605(b)(4) - Assurance 4	Select Action: ⌄ Go	Initialized
Section 8 - Agency Designation,, 2605(b)(6) - Assurance 6	Select Action: ⌄ Go	Initialized
Section 9 - Energy Suppliers,, 2605(b)(7) - Assurance 7	Select Action: ⌄ Go	Initialized
Section 10 - Program, Fiscal Monitoring, and Audit, 2605(b)(10) - Assurance 10	Select Action: ⌄ Go	Initialized
Section 11 - Timely and Meaningful Public Participation, , 2605(b)(12) - Assurance 12, 2605(c)(2)	Select Action: ⌄ Go	Initialized

Multiple users can work on different sections of the form at the same time.

Formatting Changes

- Less narrative, more check boxes

- The new Model Plan has fewer open-ended questions.

- Most questions will offer the user a variety of potential check-box responses, based on the most common answers we've seen in past plans.
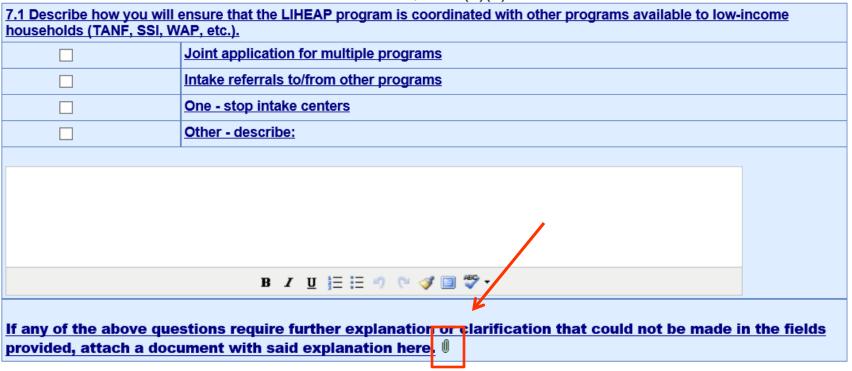
Every Grantee is a Snowflake

- Every question that has closed-ended check box answers also allows the user to click on "Other" and provide further explanation.

  – Any time you click "Other" an explanation will be REQUIRED.

- Every section of the plan has an Attachments option, so you can attach further narrative explanations of any responses in that section.

For Example

Section 7: Coordination, 2605(b)(4) - Assurance 4

7.1 Describe how you will ensure that the LIHEAP program is coordinated with other programs available to low-income households (TANF, SSI, WAP, etc.).	
☐	Joint application for multiple programs
☐	Intake referrals to/from other programs
☐	One - stop intake centers
☐	Other - describe:

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If any of the above questions require further explanation or clarification that could not be made in the fields provided, attach a document with said explanation here. 📎

Previous Section **Save** **View/Add Attachments** **Validate** **Next Section**

Section 17: Program Integrity, 2605(b)(10)

17.1 Fraud Reporting Mechanisms

a. Describe all mechanisms available to the public for reporting cases of suspected waste, fraud, and abuse. Select all that apply.

- ☐ Online Fraud Reporting
- ☐ Dedicated Fraud Reporting Hotline
- ☐ Report directly to local agency/district office or Grantee office
- ☐ Report to State Inspector General or Attorney General
- ☐ Forms and procedures in place for local agencies/district offices and vendors to report fraud, waste, and abuse.
- ☐ Other - Describe:

b. Describe strategies in place for advertising the above-referenced resources. Select all that apply.

- ☐ Printed outreach materials
- ☐ Addressed on LIHEAP application
- ☐ Website
- ☐ Other - Describe:

Two Types of "Other – Describe" boxes

Other - describe:

No character or word limits

B *I* <u>U</u>

Other - Describe:

3,000 character limit

New Feature – Add a Row

14.3 For each type of resource and/or benefit to be leveraged in the upcoming year that will meet the requirements of 45 C.F.R. § 96.87(d)(2)(iii), describe the following:

Resource	What is the type of resource or benefit ?	What is the source(s) of the resource ?	How will the resource be integrated and coordinated with LIHEAP?	Delete
1				☐

Add Section 14: Leveraging Incentive Program, 2607A: 1 ▾ **Add** **Delete Marked Rows**

14.3 For each type of resource and/or benefit to be leveraged in the upcoming year that will meet the requirements of 45 C.F.R. § 96.87(d)(2)(iii), describe the following:

Resource	What is the type of resource or benefit ?	What is the source(s) of the resource ?	How will the resource be integrated and coordinated with LIHEAP?	Delete
1				☐
2				☑

Add Section 14: Leveraging Incentive Program, 2607A: 1 ▾ **Add** **Delete Marked Rows**

14

Required Plan Attachments

REQUIRED ATTACHMENTS

The following documents must be attached to this application

- Assurances signature page

- Designation letter for signature to Assurances is required if someone other than the Governor or Tribal Chairperson signs the Assurances.

- Heating component benefit matrix

- Cooling component benefit matrix

- Local Agency Monitoring Schedule

- Minutes, notes, or transcripts of public hearing(s).
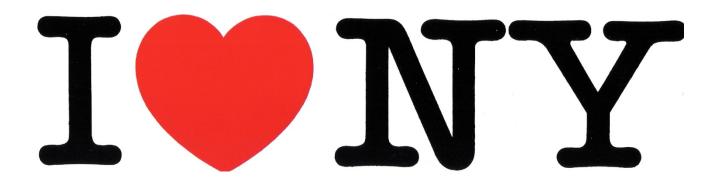
More Things to be Excited About

- All of the certifications are incorporated as their own sections of the Plan.

- You can add your Governor as a user and s/he can sign the Assurances electronically and submit the Plan.

  – Don't worry, this is not required.

- Validations built into each section will limit the back and forth between you and our office during plan review season.

Work in Progress

- We are still working out kinks in the Plan.

- We're making revisions based on comments received through the 60-day Federal Register Notice

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Seeking Beta Testers

- Kay Joslin at the National Center for Appropriate Technologies is putting together a Focus Group of nine grantees to "test drive" the Model Plan.

- If you're interested, please let us know immediately. Testing will start in mid-April.

- Email Kay at kayj@ncat.org

OMB Clearance Timeline

- We will be publishing a 30-day Federal Register Notice shortly (with comments going to OMB).

- We hope to have the Plan approved and live in OLDC by June.

OMB Clearance Timeline

- You can view a PDF version of the revised Plan on our website:
  https://www.acf.hhs.gov/sites/default/files/ocs/revised_model_plan_1_24_2014_for_ocs_website.pdf

- If you need a Word version, contact Yuliya Rzad:
  yuliya.rzad@acf.hhs.gov